

# AUXDATA II Patrol Order Processing



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## Build Skills That Save Lives

WELCOME ROBERT J FRITZ!



Dashboard  
**Auxiliary Member Dashboard**

Refresh

### QUICK LINKS

WHAT'S NEW

# AUXDATA II Dashboard – after login



- [Home](#)
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# Build Skills That Save Lives

**WELCOME ROBERT J FRITZ!**

 Dashboard  
**Auxiliary Member Dashboard** Refresh

## QUICK LINKS

WHAT'S NEW

Facilities

Facility Inspections

More ▾



Click More  
Click Patrol Orders



Save Lives

Patrol Orders  
 Recently Viewed ▾ 

Items • Updated a few seconds ago

Click NEW  [New](#)








Patrol Or... ▾	Patrol Da... ▾	Patrol ... ▾	Location ▾	Sub-Unit ▾	Patrol Area ▾	Patrol Type ▾
1 PO-239327	3/13/2021	MIDDAY	Sector Field Office Atlantic City	Station Atlantic C...	Lakes Bay	01A: MARITIME OBSERVATION (MOM)
2 PO-239245	1/30/2021	MORNING	Sector Field Office Atlantic City	Station Atlantic C...	AC Area 2	01A: MARITIME OBSERVATION (MOM)
3 PO-239312	3/5/2021	EVENING	Sector Delaware Bay	Station Indian Riv...	Marcus Hook	20B: OPERATIONAL SUPPORT (RADIOWATCH)
4 PO-239311	3/6/2021	MORNING				20B: OPERATIONAL SUPPORT (RADIOWATCH)
5 PO-239310	3/6/2021	MIDDAY				20A: AUGCOM MISSIONS
6 PO-239307	3/4/2021	MORNING	Sector Field Office Atlantic City	Station Manasqu...	Ocean Front	01A: MARITIME OBSERVATION (MOM)
7 PO-239230	1/16/2021	MIDDAY	Sector Field Office Atlantic City	Station Atlantic C...		01A: MARITIME OBSERVATION (MOM)

## New Patrol Order

Select a record type



Request

This option is the default option which is used to initiate a Patrol Request.



Patrol Order

This option is for system admins only. Do not use this option otherwise you will encounter errors.

Click Next



Next

Search by either Facility Name, Facility ID, or Registration number. Do not add a new facility before confirming the facility is not recorded there may be a data error.

## New Patrol Order: Request

\* Facility ⓘ  
Search Facilities... 🔍

\* Status ⓘ  
New ▾

\* Facility Owner Type ⓘ  
--None-- ▾

\* Reimburse  
--None-- ▾

Operator ⓘ  
Search Members... 🔍

Location ⓘ

\* Facility Owner ⓘ  
Search Members... 🔍

Sub-Unit

Patrol Date ⓘ  
📅

Patrol Area

\* Patrol Time ⓘ  
--None-- ▾

Description  
📝

\* Facility Type ⓘ  
--None-- ▾

[View all dependencies](#)

See next slide for details

Cancel Save & New Save

## New Patrol Order: Request

• Facility ⓘ

 F-10440 ×

• Facility Owner Type ⓘ

Owner is Operator ▼

Operator ⓘ

 JOHN J DOE ×

• Facility Owner ⓘ

 JOHN J DOE ×

Patrol Date ⓘ

3/25/2021 

• Patrol Time ⓘ

MORNING ▼

• Status ⓘ

New ▼

• Reimburse

OWNER ▼

Location ⓘ

Sub-Unit

Patrol Area

Description



Patrol Order  
**PO-239329**

Status  
New

Take note of PO-239329

All information came from previous slide

Click on Assign Locations below

Assign Locations

Facility ⓘ

F-10440

Facility Name

181255

Facility Owner Type ⓘ

Owner is Operator

Operator ⓘ

JOHN J DOE

Facility Owner ⓘ

JOHN J DOE

Patrol Date ⓘ

3/25/2021

Patrol Time ⓘ

MORNING

Status ⓘ

New

Reimburse

OWNER

Location ⓘ

Sub-Unit

Patrol Area

Description

## Assign Locations

\* Location

Sector Field Office Atlantic City

Sub Unit

--None--

Patrol Area

Area 3 - Ocean City Back Bay

Cancel

Save

## Change status to Requested

**Status** ⓘ

**Reimburse**

**Location** ⓘ  
Sector Field Office Atlantic City

Sub-Unit

Patrol Area  
Area 3 - Ocean City Back Bay

**Description**

**Click Save**



Home

Members

Units

Activity Logs

Member Activities

|



Patrol Order  
**PO-239329**

Status

Requested

Assign Locations

## Activities

5+ Results • Sorted by [Relevance](#) ▼

[View More](#)

ACTIVITY RECORD NUMBER	CREATED BY	UNIT	MISSION CODE	MISSION START TIME	MISSION END TIME	LEGACY OPCON
AL-239329	Matt White	PARIS LANDING	02: REGATTA SAFETY ZONE SPRT	7/10/2004 1:31 PM	7/10/2004 1:34 PM	EIGHTH DISTRICT EASTER
AL-2393298	Matt White	SAN DIEGO	91A: VESSEL SAFETY CHECK	2/18/2009 8:00 AM	2/18/2009 9:00 AM	ELEVENTH DISTRICT SOU
AL-2393296	Matt White	NOLA	10K: OTHER PA PROJECTS	1/7/2009 3:00 PM	1/7/2009 6:00 PM	EIGHTH DISTRICT COASTA
AL-2393293	Matt White	HOMOSASSA		1/6/2009 2:52 PM	1/7/2009 6:52 AM	CG STA YANKEETOWN
AL-2393291	Matt White	FAIRPORT HARBOR		3/5/2009 10:00 AM	3/8/2009 8:00 PM	CG STA FAIRPORT

## Patrol Orders

1 Result

PATROL ORDER RECORD NUMBER	PATROL DATE	PATROL TIME	LOCATION	SUB-UNIT	PATROL AREA	PATROL TYPE
PO-239329	3/25/2021	MORNING	Sector Field Office Atlantic City		Area 3 - Ocean City Back Bay	01A: MARITIME OBSERVATI



Shows you Patrol Order waiting for approval from OIA

# OIA view – OIA changes status to Approved

Status  
Requested

## Assign Locations

• Facility ⓘ

F-10440

Facility Name

181255

• Facility Owner Type ⓘ

Owner is Operator

Operator ⓘ

JOHN J DOE

• Facility Owner ⓘ

JOHN J DOE

Patrol Date ⓘ

3/25/2021

• Status ⓘ

Approved

Reimburse

OWNER

Location ⓘ

Sector Field Office Atlantic City

Sub-Unit

Patrol Area

Area 3 - Ocean City Back Bay

Description

Patrol Time ⓘ

Cancel

Save

# Your Patrol Order showing Approved

Patrol Order Record Number

PO-239329

Facility *i*

F-10440

Facility Name

181255

Facility Owner Type *i*

Owner is Operator

Operator *i*

JOHN J DOE

Facility Owner *i*

JOHN J DOE

Facility Type *i*

Boat

Facility Registration

NJ524AX

Facility Call-Sign *i*

181255

Status *i*

Approved

Cancellation Reason

Reimburse

OWNER

Patrol Type *i*

01A: MARITIME OBSERVATION (MOM)

Patrol Date *i*

3/25/2021

Patrol Time *i*

MORNING

Location *i*

Sector Field Office Atlantic City

Sub-Unit

Patrol Area

Area 3 - Ocean City Back Bay

The patrol request you previously submitted has been approved and a new patrol order has been created. Once you are logged inside AUXDATA II, you can use the record number below to search for the record and view the patrol request details.

On the patrol request page, you can find the new patrol order link under the Patrol Orders view toward the bottom of the page.

Patrol Request Record Number: PO-239327

Patrol Date: 3/13/2021

Patrol Type: 01A: MARITIME OBSERVATION (MOM)

Patrol Location: Sector Field Office Atlantic City

Patrol Sub-unit: Station Atlantic City

## Email sent from AUXDATA II to facility owner

A patrol request including your facility that was previously submitted has been approved and a new patrol order has been created. Once you are logged inside AUXDATA II, you can use the record number below to search for the record and view the patrol request details.

Patrol Request Record Number: PO-239327

Facility: F-10440

Facility Registration: NJ524AX

Patrol Date: 3/13/2021

Patrol Type: 01A: MARITIME OBSERVATION (MOM)

Patrol Location: Sector Field Office Atlantic City

Patrol Sub-unit: Station Atlantic City

# Patrol Order waiting to be filled in

[+ Follow](#) [Edit](#) [Delete](#)

Facility **Crew Requirement Met**  
F-10440 

Review SAR Details

Patrol Order Record Number  
PO-239329

---

Facility   
F-10440

---

Facility Name  
181255

---

Facility Owner Type   
Owner is Operator

---

Operator   
JOHN J DOE

---

Facility Owner   
JOHN J DOE

---

Facility Type   
Boat

---

Facility Registration  
NJ524AX

---

Facility Call-Sign   
181255

Status   
Approved 

---

Cancellation Reason 

---

Reimburse  
OWNER

---

Patrol Type   
01A: MARITIME OBSERVATION (MOM)

---

Patrol Date   
3/25/2021

---

Patrol Time   
MORNING

---

Location   
Sector Field Office Atlantic City

---

Sub-Unit

---

Patrol Area  
Area 3 - Ocean City Back Bay

 Crew (1) [New](#)

Crew Record Num...	Name	Member	Position
<a href="#">CREW0000489149</a>		JOHN J DOE	Lead 

[View All](#)

 Activities (0) [New](#)

 Files (0) [Add Files](#)

[Upload Files](#)

Or drop files

## Middle of Patrol Order – to be filled in

Facility Call-Sign ⓘ

181255

Radio Facility Type

Total U/W Hours ⓘ

Total Patrol Duration (Hours) ⓘ

Crew Override?

### ✓ Facility Usage

Gallons of Fuel (Facility)

### ✓ Automobile Usage

Mileage

### ✓ Expenses

Fuel Expenses ⓘ

Fuel Additives Expenses ⓘ

Ice Expenses ⓘ

Other Reimbursable Expenses ⓘ

Patrol Area

Area 3 - Ocean City Back Bay

Doc\_Id

Fincen Patrol Order File Created Date

Comments

Engine Hours ⓘ

0.00

Did Government Provide Fuel?

Did Government Provide Fuel Additives?

Did Government Provide Ice?

Reason for Other Expenses

### 📌 Patrol Order History (5)

Date	Field	User	Original Value	New Value	
3/12/2021 6:3...	Status	Robert OIA Fritz	Requested	Approved	▼
3/12/2021 6:3...	Owner	Robert OIA Fritz	Sector Field Of...	ROBERT J FRITZ	▼
3/12/2021 6:2...	Status	ROBERT J FRITZ	New	Requested	▼
3/12/2021 6:2...	Owner	ROBERT J FRITZ	ROBERT J FRITZ	Sector Field Of...	▼
3/12/2021 6:21...	Created.	ROBERT J FRITZ			▼

[View All](#)

### CHATTER

Post

Share an update...

Share

Sort by:

Most Recent Activity ▼

🔍 Search this feed...



## Signature area of Patrol Order

---

SAMA Boat Budget Total

\$0.00

---

SAMA Air Budget Total

\$0.00

---

Fuel Boat Budget Total

\$0.00

---

Fuel Air Budget Total

\$0.00

---

### ✓ Signatures

Signature of Operator



Operator Signed Date

---

Signature of Claimant



Claimant Signed Date

---

Signature of OIA



OIA Signed Date

---

OIA Approver

Robert OIA Fritz



Signing Operator

JOHN J DOE



---

Signing Claimant

JOHN J DOE



---

Signing OIA Name



Crew (1)

Click new to add more crew



New

Crew Record Num...	Name	Member	Position
CREW0000489149		JOHN J DOE	Lead <span>▼</span>

[View All](#)



Activities (0)

New



Files (0)

Add Files

Upload Files

Or drop files



Patrol Order History (5)

Date	Field	User	Original Value	New Value
3/12/2021 6:3...	Status	Robert OIA Fritz	Requested	Approved <span>▼</span>
3/12/2021 6:3...	Owner	Robert OIA Fritz	Sector Field Of...	ROBERT J FRITZ <span>▼</span>
3/12/2021 6:2...	Status	ROBERT J FRITZ	New	Requested <span>▼</span>
3/12/2021 6:2...	Owner	ROBERT J FRITZ	ROBERT J FRITZ	Sector Field Of... <span>▼</span>
3/12/2021 6:21...	Created.	ROBERT J FRITZ		<span>▼</span>

## New Crew: Crew

### Information

Crew Record Number

Position

--None--

Member

Search Members...



Is Owner?

Patrol Order

 PO-239329



Is Operator?

Active Duty

Name

Expenses (review help text for specific meal times)

Breakfast 

Lunch 

Mid 

Dinner 

Cancel

Save & New

Save

## New Crew: Crew

Non-Lead

Member

 Robert CREW Fritz



Is Owner?

Patrol Order

 PO-239329



Is Operator?

Active Duty

Name

Expenses (review help text for specific meal times)

Breakfast 

Mid 

Lunch 

Dinner 

Cancel

Save & New

Save

Crew added



 Crew (2) [New](#)

Crew Record Num...	Name	Member	Position
<a href="#">CREW0000489149</a>		JOHN J DOE	Lead <span>▼</span>
<a href="#">CREW0000489150</a>		Robert CREW Fritz	Non-Lead <span>▼</span>

[View All](#)

 Activities (0) [New](#)

 Files (0) [Add Files](#)

[Upload Files](#)

Or drop files

 Patrol Order History (5)

Date	Field	User	Original Value	New Value
3/12/2021 6:3...	Status	Robert OIA Fritz	Requested	Approved <span>▼</span>
3/12/2021 6:3...	Owner	Robert OIA Fritz	Sector Field Of...	ROBERT J FRITZ <span>▼</span>
3/12/2021 6:2...	Status	ROBERT J FRITZ	New	Requested <span>▼</span>
3/12/2021 6:2...	Owner	ROBERT J FRITZ	ROBERT J FRITZ	Sector Field Of... <span>▼</span>
3/12/2021 6:21...	Created.	ROBERT J FRITZ		<span>▼</span>

## Email sent from AUXDATA II to crew member

You have been added as a crew member on Patrol Order PO-239327. Once you are logged inside AUXDATA II, you can use the record number below to search for the record and view the patrol order details.

Patrol Order Record Number: PO-239327

Patrol Date: 3/13/2021

Patrol Type: 01A: MARITIME OBSERVATION (MOM)

Patrol Location: Sector Field Office Atlantic City

Patrol Sub-unit: Station Atlantic City

## New Activity

Select a record type

- Unit/Individual  
Please use this option to enter Unit related activities. This option should not be selected for Patrol related activities in order to avoid errors.
- Aircraft  
Please use this option to enter Aircraft related activities. If you are creating an activity for a Patrol, please select this option only if the facility type for the patrol is an Aircraft to avoid errors.
- Boat  
Please use this option to enter Boat related activities. If you are creating an activity for a Patrol, please select this option only if the facility type for the patrol is a Boat to avoid errors.
- Radio  
Please use this option to enter Radio related activities. If you are creating an activity for a Patrol, please select this option only if the facility type for the patrol is a Radio to avoid errors.

Adding BOAT Activity

Click NEXT

Cancel

Next

New

To submit this form into the approval process, change the STATUS from "Open" to "Approval Requested". To recall the form, change the status from "Approval Requested" to "Open". Once the status is "Approved", the activity log cannot be recalled.

### Information

Activity Record Number

Review Status 

Open

Unit 

Search Units...



Operations Code 

Facility

Search Facilities...



\* Mission Code 

--None--

Waters

--None--

Activity Code 

FSO-IS Reviewed

Mission Start Time 

Date

Time

\* Duration 

Summary of Activities 

See next slide for details

Cancel

Save & New

Save

## New Activity: Boat

Activity Record Number

Review Status ?

Open

Unit ?

WEST CHESTER ×

Operations Code ?

Facility

F-10440 ×

• Mission Code ?

01D: NON SAR STANDBY ▾

Waters

Navigable ▾

Activity Code ?

FSO-IS Reviewed

Mission Start Time ?

Date

3/25/2021 📅

Time

12:00 PM 🕒

• Duration ?

0.50

Summary of Activities ?

Pre Patrol Plng.

Clarification Comments

Cancel

Save & New

Save

## New Activity: Boat

Lives Saved

Case Number

Persons Assisted

### Activity Approvers

FSO-IS

SO-IS

### Patrol Order Information

Patrol Order

PO-239329

**Before** saving, make sure approvers are your FSO/IS and SO/IS  
Then click Save

Cancel

Save & New

Save

## Activity log just entered

[View All](#)

**Activities (1)**

[New](#)

Activity Record Nu...	Mission Code	Mission Start Time	Mission End Time
<a href="#">AL-6178010</a>	01D: NON SAR STA...	3/25/2021 12:00 PM	3/25/2021 12:30 PM

[View All](#)

**Files (0)**

[Add Files](#)

[Upload Files](#)

Or drop files

Add members to Activity log just created



**DETAILS** RELATED ADD MEMBER ADD TASK MEMBER AND TASK CAPTURE CHATTER

Activity Record Number

AL-6178010

Unit i

WEST CHESTER

Facility

F-10440

Facility Registration Number

NJ524AX

Waters

FSO-IS Reviewed

Review Status i

Open

Operations Code i

Mission Code i

01D: NON SAR STANDBY

Activity Code i

IP

Mission Start Time i

3/25/2021 12:00 PM

Duration i

0.50

Mission End Time

3/25/2021 12:30 PM

Summary of Activities i

Patrol Planning

Clarification Comments

### Member Assignment

Member name or number 

Unit Level

**All** OPCON Sector Sub-unit District Division Flotilla Internal National

<input type="checkbox"/> Member ID	Members Name	Unit Number
<input type="checkbox"/> 1154523	JOHN J DOE	0530409
<input type="checkbox"/> 5001115	Robert CREW Fritz	0530409

Usually populated from crew on Patrol order

<input type="checkbox"/> Member Id	Name	Position
------------------------------------	------	----------

# Member Assignment

Search User

Unit Level

- All
- OPCON
- Sector
- Sub-unit
- District
- Division
- Flotilla
- Internal
- National

<input checked="" type="checkbox"/> Member ID	Members Name	Unit Number
<input checked="" type="checkbox"/> 1154523	JOHN J DOE	0530409
<input checked="" type="checkbox"/> 5001115	Robert CREW Fritz	0530409

Click box on left

Click Add Members



<input type="checkbox"/> Member Id	Name	Position
<input type="checkbox"/> 1154523	JOHN J DOE	NONE
<input type="checkbox"/> 5001115	Robert CREW Fritz	NONE

Lastly click Update Activity Members

Search User

Unit Level

- All
- OPCON
- Sector
- Sub-unit
- District
- Division
- Flotilla
- Internal
- National

<input checked="" type="checkbox"/> Member ID	<input checked="" type="checkbox"/> Members Name	<input checked="" type="checkbox"/> Unit Number
<input checked="" type="checkbox"/> 1154523	JOHN J DOE	0530409
<input checked="" type="checkbox"/> 5001115	Robert CREW Fritz	0530409

Get My Unit Members

Add Members

Make sure Position is correct



<input type="checkbox"/> Member Id	Name	Position
<input type="checkbox"/> 1154523	JOHN J DOE	LEAD
<input type="checkbox"/> 5001115	Robert CREW Fritz	NON LEAD

Remove

Update Activity Members

Click update

# Change Review Status to Approval Requested

Activity Record Number

AL-6178010

Unit ⓘ

WEST CHESTER

Facility

F-10440

Facility Registration Number

NJ524AX

Waters

FSO-IS Reviewed

## ✓ SAR Details

Number of SAR Assists

Lives Saved

Review Status ⓘ

Open

Operations Code ⓘ

Mission Code ⓘ

01D: NON SAR STANDBY

Activity Code ⓘ

IP

Mission Start Time ⓘ

3/25/2021 12:00 PM

Duration ⓘ

0.50

Mission End Time

3/25/2021 12:30 PM

Summary of Activities ⓘ

Patrol Planning

Clarification Comments

Property Value

Case Number

Activity Record Number  
AL-6178010

Unit ⓘ

WEST CHESTER

Facility

F-10440

Facility Registration Number  
NJ524AX

Waters

--None--

FSO-IS Reviewed

Review Status ⓘ

Approval Requested

Operations Code ⓘ

--None--

\* Mission Code ⓘ

01D: NON SAR STANDBY

Activity Code ⓘ

IP

Mission Start Time ⓘ

Date

3/25/2021

Time

12:00 PM

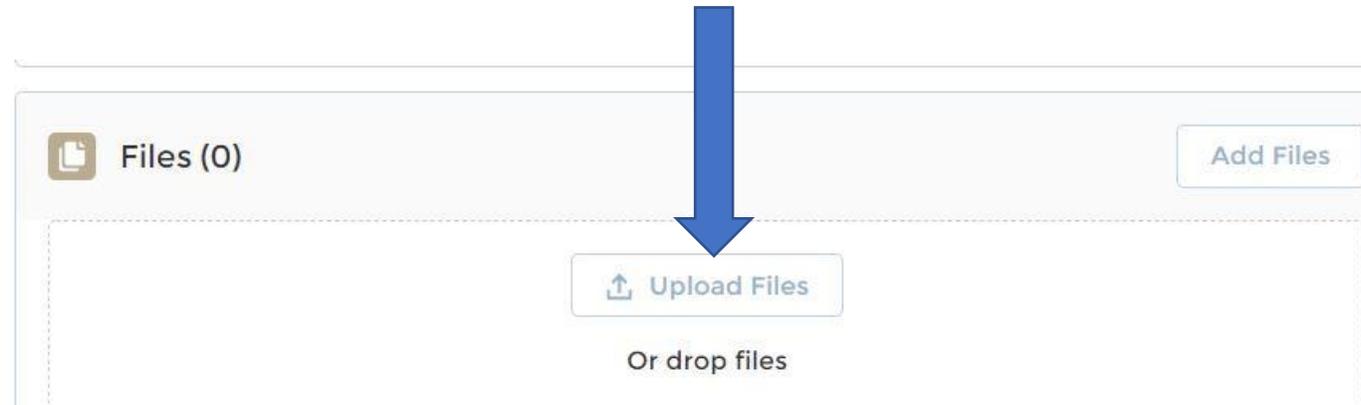
\* Duration ⓘ

0.50

Mission End Time

3/25/2021 12:30 PM

Facility photo can be uploaded here to stay with the order. Also, receipts etc can be uploaded here.  
Click on Upload Files



new36      new37      PO1      PO2



PO4      QE\_Check Ride

All Files

Open      Cancel

Comments

<a href="#">AL-6178010</a>	01D: NON SAR STA...	3/25/2021 12:00 PM	3/25/2021 12:30 PM	▼
<a href="#">AL-6178011</a>	01A: MARITIME OBS...	3/25/2021 12:30 PM	3/25/2021 2:00 PM	▼
<a href="#">AL-6178012</a>	01D: NON SAR STA...	3/25/2021 2:00 PM	3/25/2021 2:30 PM	▼

[View All](#)

 **Files (0)** [Add Files](#)

[Upload Files](#)

Or drop files

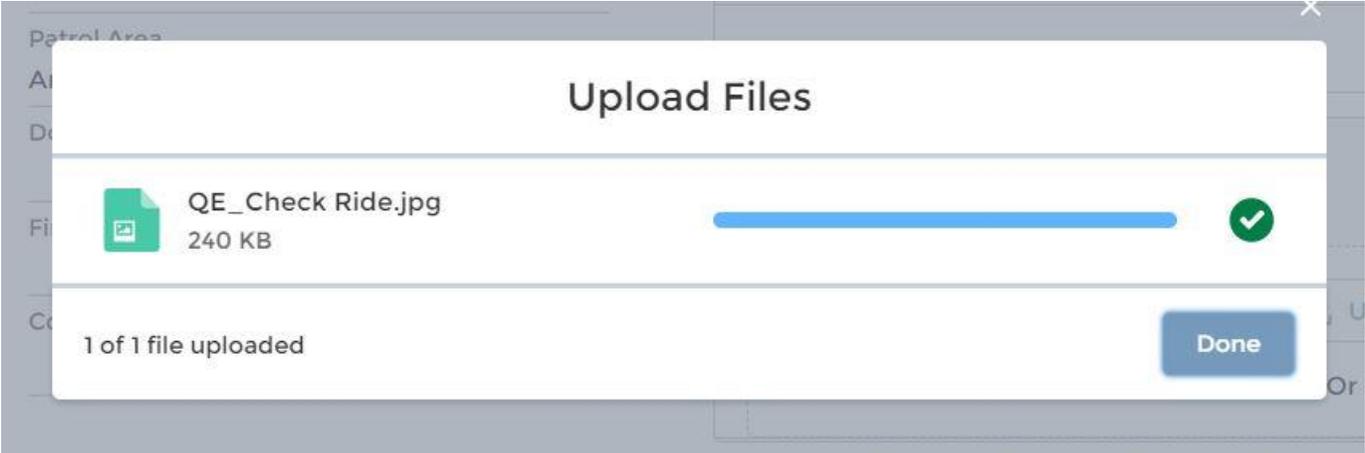
Patrol Area

Upload Files

QE\_Check Ride.jpg  
240 KB

1 of 1 file uploaded

Done



**IMPORTANT: All information must be added to this part of the patrol order after patrol completion**

▼ Facility Usage

Gallons of Fuel (Facility) ↵	Engine Hours ⓘ ↵
8.00	1.50

▼ Automobile Usage

Mileage

▼ Expenses

Fuel Expenses ⓘ ↵	Did Government Provide Fuel?
\$40.00	<input type="checkbox"/>
Fuel Additives Expenses ⓘ	Did Government Provide Fuel Additives?
	<input type="checkbox"/>
Ice Expenses ⓘ	Did Government Provide Ice?
	<input type="checkbox"/>
Other Reimbursable Expenses ⓘ	Reason for Other Expenses

▼ Signatures

Signature of Operator



• Signing Operator



JOHN J DOE



Operator Signed Date

Signature of Claimant



• Signing Claimant



JOHN J DOE



Claimant Signed Date

Signature of OIA



Signing OIA Name

OIA Signed Date

After filling in all data, this shows the numbers that will be submitted for reimbursement

✓ Accounting Data

SAMA Boat Budget Total  
\$6.42

SAMA Air Budget Total  
\$0.00

Fuel Boat Budget Total  
\$40.00

Fuel Air Budget Total  
\$0.00

SAMA Boat Reimbursement  
\$6.42

SAMA Air Reimbursement  
\$0.00

SAMA Air Oil Reimbursement  
\$0.00

✓ Signatures

Signature of Operator

Operator Signed Date  
3/12/2021 11:09 PM

Signature of Claimant

Claimant Signed Date  
3/12/2021 11:09 PM

Signing Operator  
JOHN J DOE

Signing Claimant  
JOHN J DOE

**After you verify all data is correct**, change status to Completed and save.

Facility  
F-10440

Crew Requirement Met  


Review SAR Details

Patrol Order Record Number  
PO-239329

Facility <sup>i</sup>  
F-10440

Facility Name  
181255

Facility Owner Type <sup>i</sup>  
Owner is Operator

Operator <sup>i</sup>  
JOHN J DOE

Facility Owner <sup>i</sup>  
JOHN J DOE

Facility Type <sup>i</sup>  
Boat

Facility Call Sign <sup>i</sup>

Status <sup>i</sup>

Completed

Cancellation Reason

Reimburse  
OWNER

Patrol Type <sup>i</sup>  
01A: MARITIME OBSERVATION (MOM)

Patrol Date <sup>i</sup>  
3/25/2021

Patrol Time <sup>i</sup>  
MORNING

Location <sup>i</sup>  
Sector Field Office Atlantic City

Sub Unit